

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
COMPLIANCE ASSISTANCE INSPECTION FORM
MARINAS

COUNTY: _____ MUNICIPALITY: _____

MARINA NAME: _____ SIC CODE: _____

STREET ADDRESS: _____

PROPERTY OWNER: _____

MAILING ADDRESS: _____

SITE CONTACT: _____ Name () _____ Number _____

INSPECTOR _____ Name _____ Title _____

AGENCY: NJDEP, OLEM TELEPHONE NO. (609) 292-1305

INSPECTION: ___/___/___ Date ___:___ Time

ANY EXISTING ENFORCEMENT DOCUMENTS/ADMINISTRATIVE CLEANUP AGREEMENTS WITH NJDEP? ___ Yes ___ No

A. SOLID WASTE MANAGEMENT:

1. Does the marina provide containers to collect solid waste? ___ Yes ___ No
2. Does the marina provide containers to collect recyclables? ___ Yes ___ No
3. Are the containers clearly marked with types of waste to be source separated? ___ Yes ___ No
4. Are the containers animal and bird proof? ___ Yes ___ No
5. Are the containers provided with lids or a restricted opening to prevent the material from becoming windblown or to prevent rainwater from collecting inside? ___ Yes ___ No
6. Is the collection point in a designated area away from the water and well marked? ___ Yes ___ No
7. Where is the disposal site for recyclables? _____
8. Are tires stored on site to be used as dock/bulkhead bumpers? If so, are they stored under cover?
___ Yes ___ No
9. Is there any evidence of landfilling or the use of unapproved materials for land stabilization on the property?
___ Yes ___ No

General Observations: _____

B. HAZARDOUS WASTE GENERATION/STORAGE HAZ. WASTE GENERATOR ID# _____

1. Does the marina have unlabeled chemical containers? ___ Yes ___ No
2. Does the marina generate spent solvents (typically used to clean surface, thinning and cleaning equipment)?
___ Yes ___ No. If yes, what is the approximate quantity generated? _____

3. Does the marina generate more than 220 lbs. of hazardous waste per year? Yes No. If yes, do they have a hazardous waste generator ID#? Yes No. Are they manifesting all hazardous waste for disposal? Yes No

C. USED/WASTE OIL:

1. Does the marina collect and store used oil?* Yes No If yes, AST UST 55-gal drum ?
If no, skip questions 2 through 6 below.
2. Are all containers and tanks of used oil marked with the words "Used Oil"? Yes No
3. Are the containers stored in a containment area? Yes No
4. Does the marina keep containers and tanks of used oil closed to prevent spillage? Yes No
5. Who is the transporter removing the waste oil (all used oil disposal receipts must be kept for three years)?

6. Does the marina keep records/receipts of used oil disposal? Yes No
7. Does the marina ensure that oil and gasoline filters are fully drained before disposing with trash or recycling as scrap metal? Yes No

D. ABOVEGROUND STORAGE TANKS:

1. Are there aboveground storage tanks on site? Yes No
2. If so how many? #____.
3. What materials are they constructed with? Fiberglass Steel Fiberglass coated steel Double-walled .
4. Is there a secondary containment system? Yes No
5. What materials are stored in the tank(s)? _____.
6. Is the nozzle secure? Yes No

E. UNDERGROUND STORAGE TANKS (UST)

1. Does the marina have an underground storage tank(s) (greater than 10% of its volume below ground)? Yes No. If yes, answer the following questions. If not, skip this section.
2. Are the tanks registered with the State (registration form must be posted or available)? Yes No
3. How many tanks are on site? #____. What materials are they constructed with? Fiberglass Steel , Fiberglass coated steel Double-walled .
4. What type of materials are stored in the tank? _____
5. What are the capacities of each tank? _____
6. Have the tanks been upgraded (spill, overflow and corrosion protection)? Yes No

* Used oil includes: crankcase oil, gear oil, metal working oil, waste oil based paints, transmission, brake, hydraulic and dielectric fluids, and tank bottoms from used oil tanks only.

7. Are the tanks equipped with a leak detection device (if auto/alarm type, unit must be located in work area where alarm is noticeable)? Yes No. Specify type: _____
8. Are the tank levels measured on a regular basis? Yes No
9. Are there any out-of-service USTs on site? Yes No. Number and time out of service _____

F. BATTERIES:

1. Does the marina collect and store used batteries? Yes No
If no, skip questions 2 through 8 below.
2. Does the marina ensure that lead acid batteries are stored with caps in place? Yes No
If the caps are missing or the casing is cracked, does the marina store batteries under cover or in a container so the battery acid does not spill onto the ground? Yes No
3. Does the marina store other non-lead acid battery types in containers of good condition? Yes No
4. Are the battery containers marked "Universal Waste – Batteries", "Waste Batteries", or "Used Batteries"? Yes No
5. What is the estimated amount of batteries on site? _____
6. Who is the transporter removing the batteries? _____
7. What is the frequency of disposal? _____

G. STORAGE AND DISPOSAL OF PESTICIDES, LATEX AND/OR OIL-BASED PAINT:

1. Does the marina conduct pest/rodent control? Yes No. If yes, who conducts the pesticides application? _____. Applicator License #: _____
2. Are TBT antifouling paints used here? Yes No
3. Are any of the following waste materials collected and stored on site?
Pesticides Latex Paint Oil-Based Paint Varnish Other
4. Does the marina store them under cover? Yes No
 - a) If yes, are they stored properly? (Locked & secure when unattended; well ventilated.) Yes No
 - b) Is the expected inventory & location of storage area sent to the local fire department? Yes No
 - c) How are waste scrapings from TBT painted boat hulls collected and disposed? _____
5. Name of the transporter removing the waste materials? _____
6. What is the frequency of disposal? _____

H. STORAGE AND DISPOSAL OF ANTI FREEZE:

1. Does the marina collect used anti-freeze? Yes No
2. How does the marina dispose of used anti-freeze (anti-freeze should not be poured into the sanitary sewer, into water or on the ground)? _____

3. Is the marina encouraging use of "environmentally friendly" anti-freeze (ethanol-based)? ____ Yes ____ No

I. MANAGEMENT OF CFCs AND DISCARDED BOAT APPLIANCES:

1. Does the marina recover refrigerant fluid (CFCs) on site? ____ Yes ____ No

2. If yes, does the marina ensure that there is no venting of the fluid? ____ Yes ____ No

Describe: _____

3. Are the discarded appliances removed for disposal? ____ Yes ____ No.

4. How are they disposed? _____

J. WASTE WATER/STORM WATER SECTION:

*NJPDES PERMIT # _____

1. Does the marina discharge to a: _____ sanitary sewer _____ septic tank _____ unknown

a) If applicable, when was septic tank last pumped? _____

2. Does the marina dispense fuel? ____ Yes ____ No

3. Is the marina connected to a: ____ public water supply ____ potable well ____ non-potable well

a) If applicable, when was the potable well last tested? ____ Parameters _____

b) Did any of the parameters exceed maximum containment levels (MCL) for drinking? ____ Yes ____ No

4. Are there vessel pump out facilities? ____ Yes ____ No

5. Are there floor drains inside any buildings? ____ Yes ____ No

Name of building(s) with drains _____

Where do drains go? _____

6. If the marina has a visible discharge of stormwater, briefly describe the discharge's origin(s), discharge location(s) and general appearance: _____

7. Does the marina utilize vegetative or structural controls for storm water management? ____ Yes ____ No

If yes, describe: _____

8. Is there:

(a) Sanding/sand blasting/scraping of boats at the marina? ____ Yes ____ No

(b) Does the marina conduct mechanical repairs? ____ Yes ____ No

(c) Is boat rehabilitation permitted at the marina? ____ Yes ____ No

(d) Are there lubrication or equipment cleaning operations? ____ Yes ____ No

Are there designated work areas to contain the solid and/or liquid waste material and minimize the spread of pollutants? ____ Yes ____ No. Describe how the marina minimizes the impact of these activities:

* Facilities with SIC codes 3731 and 3732 (ship and boat building and repairing), and 4493 (marinas) conducting maintenance (vessel rehabilitation, mechanical repairs, cleaning painting, fueling and lubrication) require a general permit authorization for stormwater discharges. Under NJPDES general permit NJ0088315 no exposure of maintenance activities to stormwater is allowed.

9. Does the marina wash boats on site? Yes No. Do they pressure wash boats? Yes No
If detergents are used, is the water discharged directly to the sewer system? Yes No. If no, where
does it discharge to. Describe:

Describe how the impacts of pressure washing are minimized _____

10. Does the marina conduct painting of boats, or permit customers to self-paint boats? Yes No.
Is spray painting conducted at the site? Yes No. If yes, how does the marina minimize the impact of
the painting operations? _____

11. Is there an oil/water separator on site where engine work is done, or oily bilge's emptied? Yes No
Explain: _____

K. AIR

1. Does the marina use any equipment required to have an air pollution control permit? Yes No
If yes, describe: _____

2. Does the marina have any operations that may result in air pollution? Yes No
If yes, describe: (spray paint booth, above ground tanks, boiler, water heater, etc.) _____

3. Does the marina have fuel burning equipment (used oil burner, emergency generators, boilers, etc.) that operate
greater than 1 MM BTU heat input? Yes No. If so, identify the equipment:

5. Are there any fiberglass boat repairs conducted or any other equipment used which generates dust or odors
(either that remain on site or migrate off-site)? Yes No

If so, describe: _____

6. Are there any visible emissions for any stacks? Yes No
If so, identify the stacks and equipment: _____

7. Does the marina burn any wastes or conduct open burning? Yes No
If so, describe: _____

L. SPILL PREVENTION/EMERGENCY PLANNING

1. Is there a spill response plan in place in case of a release? Yes No

2. Are staff members trained to implement the spill response plan? Yes No
3. Are there booms available and stored on the fueling docks in case of a release? Yes No
4. Is the US Coast Guard, National Response Center phone number (1-800-424-8802) posted for reporting any spill that produces a sheen on the water? Yes No
5. Is the NJDEP Hotline number (1-877-WARNDEP) posted at fueling and chemical storage areas?
 Yes No
6. Is there a list of local police, fire and ambulance squads in case of emergency? Yes No
7. Is there evidence of a petroleum discharge on the ground under small boats in dry storage? Yes No

M. GENERAL OBSERVATIONS (This grace period is not applicable for these items.)

LITTER CONTROL:

Corrective Measures

Taken: _____

VECTOR CONTROL:

Describe Status: _____

SITE SECURITY:

Describe Measures

Taken: _____

RTK:

Has the facility submitted a federal Community Right-to-Know Survey? Yes No

Is this marina inspected by any other federal, state, county or local agencies? Yes No.

If yes, list the names of the agencies: _____

RECOMMENDED COMPLIANCE ACTION PLAN

Explanation of issues identified and measures needed to address them. Include explanation of regulatory requirements: **

A grace period of _____ is provided to correct the issues identified above. (Not to exceed 180 days.)

Indicate one of the following options:

_____ A follow-up inspection is requested by the marina operator and will be conducted at the end of this grace period. Date of re-inspection (month/year): _____

_____ The marina operator will submit a letter to NJDEP certifying that all compliance issues have been corrected.

Will this site be referred to any DEP programs for inspection? _____ Yes _____ No

Which DEP program(s) will receive a referral? Solid Waste: _____ Hazardous Waste: _____ UST: _____

Water: _____ Air: _____ Pesticides: _____ RTK: _____ Other: _____

(Initial inspection reports are due to DEP/OLEM within 30 days of the inspection; follow-up inspection reports are due to DEP/OLEM within 15 days of the follow-up inspection.)

SITE SKETCH (necessary only if there are areas of concern for follow-up or referral to DEP):

ATTACHMENT TO NJDEP COMPLIANCE ASSISTANCE INSPECTION FORM

This attachment provides contacts and those NJ DEP regulations that may apply to Marina inspections.

1. NJPDES Stormwater Permit (N.J.A.C. 7:14A)
 - Bureau of Nonpoint Pollution Control: (609) 633-7021
2. Solid Waste Management (N.J.A.C. 7:26 and 7:26A)
Contacts:
 - Solid Waste Enforcement, all regions: (609) 584-4180
 - Solid Waste Permitting and Registration: (609) 984-2080
3. Water Pollution Control (N.J.A.C. 7:14 and 14A)
 - Enforcement, Regional Offices:
 - Northern: (973) 299-7592
 - Central: (609) 584-4200
 - Southern: (856) 614-3655
4. Underground Storage Tanks (N.J.A.C. 7:14B)
 - Bureau of Underground Storage Tanks: (609) 292-8761
5. New Jersey Worker & Community Right to Know Act (N.J.A.C. 7:1G)
 - Bureau of Chemical Release Information and Prevention: (609) 292-6714
6. Air Pollution Control (N.J.A.C. 7:27)
 - Enforcement, Regional Offices:
 - Northern: (973) 299-7700
 - Metro: (973) 669-3935
 - Central: (609) 584-4100
 - Southern: (856) 614-3601
 - Permitting, Bureau of New Source Review: (609) 633-2753
7. Pesticides Control Act (N.J.A.C. 7:30)
 - Enforcement: (609) 984-6568
 - Licensing and Permitting: (609) 530-4070
8. Hazardous Waste (Resource Conservation and Recovery Act Regulations) (N.J.A.C. 7:26G)
 - Enforcement, Regional Offices:
 - Northern: (973) 299-7592
 - Central: (609) 584-4250
 - Southern: (856) 614-3658
 - Permitting, Office of Permitting and Technical Programs: (609) 984-5950
9. Office of Local Environment Management/County Environmental Health Act
 - 401 E. State Street, P.O. Box 422, Trenton, NJ 08625-0422
 - (609) 292-1305
10. NJDEP Web Site: www.state.nj.us/dep
11. NJDEP Communications Center Hotline (Spill reporting): 1-877-927-6337 (1-877-WARNDEP)
12. NJDEP Office of Permit Coordination ("One-Stop" for permits) and Office of Small Business Assistance: (609) 292-3600
13. Clean Vessel Act (Funding for pump-outs)
 - Division of Fish and Wildlife: (609) 748-2056